



# Scotland Office

An Oifis Albannach

1 Melville Crescent  
Edinburgh EH3 7HW

Telephone: 0131-244 [REDACTED]

Website: [www.scotlandoffice.gsi.gov.uk](http://www.scotlandoffice.gsi.gov.uk)

Our ref: [REDACTED]

14 March 2011

Dear [REDACTED]

## FREEDOM OF INFORMATION REQUEST

Thank you for your letter sent to the Scotland Office on 14 February 2011 which we received on 16 February 2011.

You asked for the following information under the Freedom of Information Act 2000:

1. *Advice issued to officials regarding the answering of requests for freedom of information issued since 7 May 2010.*
2. *The number of freedom of information requests received by the department since 7 May 2010*
3. *The number of those requests which have not been fulfilled for whatever reason, taking the phrase "not been fulfilled" to mean requests which where the information requested had not been provided, or similar*
4. *The number of those requests that have not been fulfilled which have been the subject of a request for a review*
5. *The number of those requests where, following review, information which was previously withheld was then released*
6. *The number of times where officials studying a request for a review have agreed that information originally turned down should be released, but where ministers or special advisers have asked for that opinion to be reconsidered*

I am writing to confirm that the Scotland Office has now completed its search for information, a copy of which is enclosed in the annex.

I hope you find this helpful.

If you are dissatisfied with the decision made in relation to your request you may ask for an internal review. A request for an internal review should be addressed to:

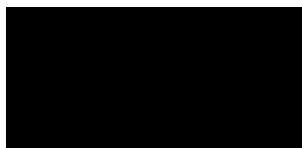
FOI Officer  
1 Melville Crescent  
EDINBURGH  
EH3 7HW

If you are not content with the outcome of the internal review you have the right to apply directly to the Information Commissioner for a decision. The contact details are:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
CHESHIRE  
SK9 5AF

If you have any queries about this letter please contact me.

Yours sincerely



**Scotland Office**

## Annex

1. The Scotland Office holds no record of any such advice.

Officials are encouraged to make use of the guidance provided on the Ministry of Justice website:

<http://www.justice.gov.uk/guidance/freedom-of-information.htm>

2. There have been 109 Freedom of Information requests received by the Scotland Office since 7 May 2010.
3. Of these 109 requests, there have been 35 where information held has not been provided in full. The breakdown of those responses is as follows;  

25	Fully withheld
9	Partially withheld
1	Exceeded the £600 cost limit
4. Of the above requests, 17 have been the subject of a request for internal review.
5. There have been 8 requests where, following review, information which was previously withheld was then released.
6. The Scotland Office holds no record of any such instances.